

New England Life Flight, Inc.
Job Description

CRITICAL CARE TRANSPORT EMERGENCY MEDICAL TECHNICIAN (Driver)

I. PRIMARY PURPOSE

Under the direction of the Operations Managers, provide comprehensive safe effective medical care to patients transported by Boston MedFlight (BMF).

II. ESSENTIAL DUTIES

- A. Provide comprehensive, effective, safe care to any patient transported by BMF.
- B. Responsible for safe driving Boston MedFlight's Ground Critical Care Transport vehicle.
- C. Attend required staff and educational meetings.
- D. Maintain certifications as mandated by the Mass DPH and BMF.
- E. Complete required documentation (written and electronic) per BMF policy.
- F. Maintains positive communication (written and spoken), effectively while interfacing with fellow employees, consortium hospitals and the community at large.
- G. Uphold and adhere to BMF policies and procedures.
- H. Uphold safety standards as set by BMF.
- I. Maintain clinical skill proficiency and knowledge base.
- J. Maintain a clean operational environment.
- K. Retrieve, stock, clean and return medical equipment.
- L. Report to remote location(s) for duty
- M. Complete daily vehicle operation inspection and report discrepancies to BMF Program Manager and AA maintenance.
- N. Maintains positive communication (written and spoken), effectively while interfacing with fellow employees, patients, referring hospitals, and the community at large.

III. POTENTIAL DUTIES

- A. Data entry and clerical assistance.
- B. Public education and marketing.
- C. Unrestricted travel.
- D. Duties as assigned

IV. MINIMUM QUALIFICATIONS

- A. EMT in Massachusetts with a minimum of three years experience.
- B. BLS certified. Epi-pen, AED, aspirin certified
- C. Valid and current driver's license
- D. Must be able to work rotating shifts including nights and holidays.
- E. Must be able to read, speak, write and comprehend the English language without restriction.
- F. Must provide current copy of RMV driving record for administrative review prior to being hired and, if hired, annually upon annual review.

V. PHYSICAL REQUIREMENTS

- A. Physical exam required. (Boston Medical Center, Department of Occupational Health).
- B. Must possess and maintain physical condition which allows running, climbing and carrying of medical equipment and lifting of patients
- C. Able to stand erect from a squatting position while lifting 175 pounds between 2 people – agility testing will be monitored annually.
- D. Able to work in adverse or extreme weather conditions (i.e.: heat and humidity of summer, extreme cold or snow conditions of winter in New England).
- E. Pass random drug screen as required.
- F. Ability to pass annual physical examinations and Fit-For-Duty Test.
- G. Free of physical ailment which may impair consciousness or cognitive ability.
- H. Must be able to work 12 hour shifts, which rotate to include day, night and weekend coverage.



VI. NOTES

- FBI and Massachusetts CORI background checks will be performed prior to employment. CORI check will be repeated annually.
- All BMF employees are subject to random drug screens.

How to Apply

Please send cover letter of introduction and résumé to:

HR@bostonmedflight.org

Or mailed to:

Human Resource Manager
Boston MedFlight
Robins Street, Hangar 1727
Hanscom Air Force Base
Bedford, MA 01730

Please also provide 3 letters of recommendation as well as copies of your certification and licenses. Letters of recommendation should be sent directly to the Human Resource Manager at the address above.

For More Information

Please visit our website to get more information about current job opportunities and our program.

www.bostonmedflight.org

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BOSTON
Med Flight