



## **Your Life. Our Mission.**

New England Life Flight, Inc.  
Personnel Policies

### **I. POSITION Associate Chief Medical Officer**

### **II. PRIMARY PURPOSE**

To provide clinical and administrative support to the clinical operations of New England Life Flight, Inc. All duties shall be consistent with the mission, goals and by-laws of the organization. The Associate Chief Medical Officer will report directly to the Chief Medical Officer.

### **III. ESSENTIAL DUTIES**

- A. Maintains developed organizational policies and procedures
- B. Provides on-line and off-line medical direction at the request of the Chief Medical Officer.
- C. Reviews patient care rendered.
- D. Develops and facilitates research relevant to critical care transport and improvements in the delivery of quality patient care.
- E. Participates in performance improvement activities.
- F. Reviews and provides expertise for development of patient care and protocols and supports implementation throughout the organization.
- G. Acts as a resource and mentor to the BMF medical crew and participates as needed in evaluation process.
- H. Participates in staff education and development (staff meetings, education/simulation, preceptorships, etc.).
- I. Represents the organization in professional societies, external organizations, community groups.
- J. Maintains positive communication (written and spoken), while interfacing with fellow employees, patients, referring hospitals, and the community at large.

### **IV. POTENTIAL DUTIES**

- A. Unrestricted travel by air or ground.
- B. Public speaking.

### **V. MINIMUM QUALIFICATIONS**

- A. Licensed M.D./D.O. in the Commonwealth of Massachusetts with an understanding of the care of critically ill and injured patients as well as EMS systems. Associate Chief Medical Officer must provide a copy of their initial/renewal application for physician licensure to Boston MedFlight with each renewal.
- B. Board certification in emergency medicine and critical care.
- C. Clinical appointment at a New England Life Flight, Inc. Consortium Hospital or Boston MedFlight receiving facility.
- D. Must provide proof of professional liability insurance with endorsement for the Commonwealth of Massachusetts.
- E. Those providing medical control services to New England Life Flight, Inc. will be required to maintain BLS and BMC Medical Control Credentialing, PALS and NRP (if not a pediatrician) and ACLS and ATLS (if not an adult practitioner)
- F. Must be able to read, speak, write and comprehend the English language without restriction.
- G. Must hold a current DEA and Commonwealth of Massachusetts drug license

### **VI. NOTES**

An FBI background and CORI checks will be performed prior to employment



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**How to Apply:**

Please visit our career center by clicking [here](#) to submit an application and résumé for the Director of Ground Transport Services position.

Or mail to:

Human Resource Manager  
Boston MedFlight  
Robins Street, Hangar 1727  
Hanscom Air Force Base  
Bedford, MA 01730

**For More Information**

Please visit our website to get more information about current job opportunities and our program.  
[www.bostonmedflight.org](http://www.bostonmedflight.org)

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